

**ECUMENICAL THEOLOGICAL SEMINARY**

**EARLY WARNING FORM FOR ACADEMIC PROBLEMS**

***This form should be issued no later than the fifth week of the quarter.***

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_

Course Prefix & Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date issued

# Issuing Professor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The student is experiencing difficulty in the following areas:

(To avoid violating FERPA, list “personal” for legally protected privacy issues).

Recommendations:

Possible consequences if the student does not follow the professor’s recommendations:

Signature of Issuing Professor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Upon completion of this form, the professor must return original copy to the Registrar’s Office. The Registrar will then distribute copies to: Program Director, Student’s Advisor, Academic Dean and Student.***

***(This form will be retained in the student’s file. Upon successful completion of the above course, this form will be removed from the student’s file and destroyed)***

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