

ECUMENICAL THEOLOGICAL SEMINARY

REGISTRAR INITIATED WITHDRAWAL FROM PROGRAM

WITHDRAWAL POLICY: After two consecutive years without contact with ETS your record will be withdrawn by the registrar and placed in the inactive file. The Registrar will inform you, your advisor, and your program director of this change in status. Any holds that you may have (financial, library, or academic) will be kept on record; you will be removed only from active student status and from enrollment counts. If any holds are in place, any release of academic records, even when personally requested and documented, will be prohibited until the reason for the hold is resolved.

Student's Name _____ Student Number _____

Mailing address _____

Program: UMD MDiv MAPM MA DMin

Circumstances & Comments/Reason for Withdrawal:

The following signatures are required:

OFFICE	SIGNATURE	DATE	CLEAR	HOLD
Faculty Advisor	_____	_____	_____	_____
Librarian	_____	_____	_____	_____
Program Director	_____	_____	_____	_____
Finance Office	_____	_____	_____	_____
Academic Dean	_____	_____	_____	_____

Registrar disseminates form for signatures and collects the form for filing.

Official withdrawal date: _____

Registrar's signature: _____